

**KENTUCKY BOARD OF SPEECH-LANGUAGE
PATHOLOGY AND AUDIOLOGY
MINUTES
April 10, 2012**

The Board Meeting of the Kentucky Board of Speech-Language Pathology and Audiology was held at the Office of Occupations and Professions, 911 Leawood Drive Frankfort, Kentucky on April 10, 2012.

MEMBERS PRESENT

Anne Olson, Chair, Audiologist
Jan J. Weisberg, Otolaryngologist
Heather Johnson, SLP
Richard Dressler, SLP
Robin L. Harris, SLP
Deanna L. Frazier, Audiologist
George Purvis, Audiologist

**OCCUPATIONS AND PROFESSIONS
STAFF**

Marcia Egbert, Board Administrator

BOARD ATTORNEY

Michael West

MEMBER ABSENT

Bettyruth Bruington, At Large

Call to Order

Chair Anne Olson called the meeting to order at 1:10 p.m.

Marcia Egbert informed the Board that George Purvis was re-appointed by Executive Order dated April 4, 2012 to serve for another term expiring on March 6, 2015.

Minutes

A motion was made by George Purvis to approve the minutes of March 6, 2012 with corrections. The motion was seconded by Richard Dressler. Motion carried.

The Board was notified by Marcia Egbert that the November 6, 2012 meeting would have to be moved to another date due to the Presidential Election and the Board Office being closed. The new date was set for November 13, 2012. Ms. Egbert will make the change on the Master Calendar at the Office of Occupations and Professions.

Board Monthly Financial Report

The Financial Report for July 1, 2011 through March 31, 2012 was reviewed and discussion followed. No further action taken.

Licensure Status Report

The Board reviewed the current Licensure Status Report. There were several questions in regard to the change in numbers in SLP's. Marcia Egbert reminded the Board that there were almost 200 cease and desist letter sent out due to non-renewals. That number will be back up next month following reinstatements approved at today's meeting.

O & P Report

There was no report from the Occupations and Professions Office. The Board had some questions pertaining to hiring an investigator. Past Deputy Executive Director Jeremy Horton had informed the Board that Physical Therapy had an investigator that we could use via an MOA. Marcia Egbert went and got Susan Ellis from Fiscal to come down and answer questions on how we would obtain this investigator. Susan suggested that the Board do a MOA with Physical Therapy to use their investigator. She said that we could do one for the remainder of this Fiscal year and then do one for the new Fiscal year. We would need to set the number of hours we felt the Board would need his services and Ms. Ellis would do the agreement with them. George Purvis made a motion that Ms. Ellis creates the MOA with Physical Therapy to use their investigator for up to fifty (50) hours at \$40 per hour. Deanna Frazier seconded the motion. The motion carried.

Attorney's Report

No report.

Complaint Committee Report

There were no complaints. Marcia Egbert informed the Board that there were several licensees' that obtained CEU's past the deadline and there was some suspicion that a licensee was possibly working without a license. Michael West will write a letter to T.C. to see if she has been working without a license. The Board will review all of these renewals/reinstatements at the next Board meeting to determine if they will be sent to the Complaint Committee.

Old Business

Renewal Problems: The Board discussed several things that could be done to help with communication to licensees in regard to renewals. The following items were discussed with hopes of implementing them for the next renewal cycle:

- Send out reminder letter/cards in late October or early November. Anne Olson asked Marcia Egbert to review the letter that is sent to be sure that it states that the CEU's must be submitted by January 31 of the renewal year and that the grace period does not pertain to CEU's.
- Send out an e-mail monthly in October/November/December as a reminder. Marcia Egbert to check with Jeff Boler to see how to create a group e-mail and how to maintain it and keep it updated.
- Send out another letter/postcard to those that haven't renewed by middle of January.
- Put article/ad in the KSHA Newsletter – Robin Harris will write the article/ad.
- Put in ASHA Newsletter – Robin Harris will write the article/ad.
- Create a Facebook page for the SLP/A Board. Marcia Egbert will check with Jeff Boler to see if this is a possibility.

Inactive Licenses: The question on the number of licensees that are on inactive status and the procedure the Board will use to determine how to apply the new regulation

change on not being allowed to maintain inactive status for more than six (6) years was discussed and tabled to the next meeting.

Archive Issues: The Board felt that we needed to create a notebook with Archive Issues for reference. It was suggested that the notebook contain the origin of the question, the response, and the minutes from the meeting that the question was discussed in. The first item to be included in the Archive Issues Notebook will be the issue of defining “Grace Period” located in KRS 334A.170 (1) Renewal of licenses – Fees. Michael West will prepare the report. Anne Olson will create a form to be used in the notebook.

Frequently Asked Questions (FAQ’s): The Board also wants to create a Frequently Asked Questions (FAQ’s) to be posted on the website. Marcia Egbert will start keeping a list of questions and answers and the Board will review them each month to determine if a particular question needs to be added. Ms. Egbert will also check with Jeff Boler to see what procedure we need to follow to get them posted on the website. Michael West would like to review them before they are placed on the website and stated that we must include disclaimers along with the questions and answers.

New Business

Renewal Fee Returned – Susan E. Boyer – Restitution required. The Board requested that Marcia Egbert send her a follow-up letter stating that she has until May 11, 2012 to send in the fee.

The Board received a letter from the Kentucky Higher Education Assistance Authority (KHEAA) stating that licensee K.A. has not entered into a satisfactory repayment agreement as determined by KHEAA and has not repaid the obligation in full, or has not otherwise had the repayment obligation discharged or waived by KHEAA. Pursuant to KRS 164:772 (c), this person is not currently eligible for the issuance of an initial or renewed license to practice a profession, occupation, or trade in accordance with the rules and policies established by our agency. Michael West will create a letter to be sent to the licensee.

E-Mail from Sheila A. Wheatley – Impact of 4 day workweek on SLP Caseload: The Board discussed the impact of the four day workweek on an SLP Caseload and will make this the second Archive Issue. Michael West will write a letter to Ms. Wheatley and Marcia Egbert will add it to the Archive Issues.

E-Mail from Tamara Cranfill – Question in regard to licensure/supervision/caseload: The question was whether or not she can supervise an SLP Assistant in the school if she is not located in the school and she doesn’t have a caseload? The Board determined that she could supervise, but that she would be responsible for the treatment of the pupils (201 KAR 17:027, Section 2), available by personal contact, phone, or some other immediate means (Section 6), and that she is the “designated” supervisor (Section 7). The Board feels that “designated” would mean that the school administration has agreed to allow you to supervise the assistant. The maximum number of students treated by the SLP-A cannot exceed that of a SLP (52 for a 4 day week), and that you must provide

documented direct and indirect supervision each week. Richard Dressler will respond to Ms. Cranfill's question in writing.

The Administrative Regulations Review Subcommittee will be reviewing the forms changes that have been submitted on April 11, 2012 at 1:00 p.m. in Room 149 of the Capitol Annex. Chair Anne Olson will attend with Attorney Michael West.

The Board received a request for reimbursement for a late renewal fee. The licensee claimed that the online system was flawed. The Board said that there was no adequate justification for reimbursement pursuant to KRS 334A – 170 and 201 KAR 17:030. Anne Olson will respond to the licensee.

George Purvis informed the Board that a new version of the Praxis Exam for Audiology is now in use. The examination is reported to be more difficult than previous versions and tests knowledge at the doctoral entry level for the practice of audiology.

The Board discussed how to handle a complaint received if it was also related to another Board. No action was taken.

Anne Olson asked that Marcia Egbert check the wording in the letter to SLP Interim license applicants to be sure that it states that we must have an official transcript from the university/college prior to them applying for full licensure and that if it is not here that it could delay licensing. The letter from the Program Director that was submitted for interim license would not suffice.

The Board discussed an orientation for new Board Members. The Board suggested that the Office of Occupations and Professions create/develop an orientation for all new Board Members for all Boards.

The Board would like to have a Powerpoint presentation that was created for the Universities to instruct licensees on how to apply for licensure to be put on the website. Marcia Egbert will check with Jeff Boler to see what needs to be done to make this happen.

Application Review

The Applications Review Committee met at 10:00 a.m. George Purvis made a motion, seconded by Robin Harris to approve recommendations made from today's committee meeting for the following applicants for licensure in the appropriate area including online renewals. The motion carried.

AGREED ORDER OF 6.0 HOURS OF ETHICS RECEIVED 4/4/2012 – *Amanda Buttons*

SPEECH- LANGUAGE PATHOLOGY INTERIM – *Crystal A. Caudillo, Kaci Danhauer*

SPEECH- LANGUAGE PATHOLOGY – *Jasmin Al-Kabandi, Leslee Genae Boyd, Brandy Cable, LaTrisha I. Deaton, Elizabeth Franzini, Whitney D. Griffin, Megan R. Harr, Sara*

Beth Johnson-Skeenes, Anna-Kathryn Kline, Barbara Martha, Melissa Mattarochia, Lauren R. Matthews, Dana Lynn Moore, Courtney Neville, Samantha Lee Payne, Stephanie Joy Peterson, Megan Pickerel, Jill Ritter, Melinda Straub, Virginia Lewis Taber, Sarah Vincent, Bethany Yates

SPEECH- LANGUAGE PATHOLOGY – DEFERRED – *Laura P. Splichal (Issued license on April 17, 2012 upon receipt of transcript conferring her Master's Degree in SLP)*

RENEWALS WITH HOURS OBTAINED OUTSIDE RENEWAL DEADLINE: *Jason Phirsichbaum, Larry Todd Winston*

AUDIOLOGY – *Emil J. Frymark, Jr., Matthew J. Gould*

CHANGE IN SUPERVISION AND/OR PPE – *John Patrick Pace II, Linda J. Dunham Schoolcraft, Crystal Thomas*

REINSTATEMENTS – SLP – *Carissa L. Baldridge, Cheryl Hepp Basham, Angie Glass Bishop, Jane E. Bowling, Rachel Brady, Jill Brumbaugh, Melissa Buck, Angela Craig, Tamberly R. Creech, Kathryn H. Crigger, Wendy Dykes, Virginia Fisher, Rebecca C. Frisch, Sarah Gill, Gail Rupp Griffith, Jennifer Leigh Gross, Sandra K. Howard, Brenda Kay Hurley, Melissa Lavin, Betsy Maddox, Stacey Miller, Nancy B. Ohlmann, Katherine Resinger, Staci Schaliff, Jennifer Ann Wann, Mary Kristeen Warbel, Karen Gail Wells, Jennifer White*

REINSTATEMENTS – AUD – *Christine E. Griffiths, Eric McDaniel*

REINSTATEMENTS – SLP - Assistant – *Reta Karen Proctor*

REINSTATEMENTS (completion of 12 month extension from 4/12/2011) – *Kathleen McCune*

REINSTATEMENTS (completion of 6 month extension from 3/6/2012) – *Melissa Palmer*

AUDITS APPROVED SLP's – *Margaret Cain-Miracle*

CONTINUING EDUCATION: *Approval of all CEU's. The approved number of hours will be posted on website.*

Travel and Per Diem

Michael West requested that the Board pay 1/3 of the fee for him to attend the FARB Conference. George Purvis moved that the Board pay 1/3 of the fee for Mr. West to attend the Conference. Richard Dressler seconded the motion. The motion carried.

A motion was made by Richard Dressler and seconded by Dianna Frazier to approve payment of travel expenses and per diem compensation to eligible members in

attendance at today's meeting. The motion carried.

Adjournment

The Board Meeting was adjourned by Chair Anne Olson at 3:04 p.m.

Respectfully Submitted:

Marcia Egbert

ITEMS TABLED

License Flow Charts

Telehealth

Ethic Research

Inactive – From which date must they reactivate – Date they first went on inactive status or the date of the new regulation?